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# FOUNDATION SKILLS, LEARNER NEEDS AND COMPLIANCE.



today

The workshop will explore:

The application of foundation skills development to quality training and assessment and its implications for

- Meeting the compliance requirements of a registered training organisation in ensuring that support needs of an individual are identified and met
- Ensuring that a learner's needs are identified prior to enrolment in a course.
- Ensuring that a learner's support needs are addressed during the delivery and assessment of a course.

**The problem/issue is:**

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**The solution is:**

The development of foundations skills to support a learner to complete a course.

**Macro level**

The trainer/assessor delivering the training and assessing students

**Micro level**

The specialist analysing a potential learner/learner LLN and core skills

## **Compliance requirements:**

The Standards for Registered Training Organisations 2015 requires that:

*The RTO determines the support needs of individual learners and provides access to the education and support services necessary for the individual learner to meet the requirements of the training product as specified in the training packages of VET accredited courses.*

## **What does this involve:**

The RTO must be able to demonstrate that they identify, for each learner, any additional support required and that this support is made available.

Where additional support requirements have been established, the RTO must be able to demonstrate that this support has been made available.

## **Other requirements:**

State Funding authorities have specific requirements. These vary across the State and territories.

For example:

The Victorian Higher Education and Skills Group requires that RTOs delivering foundations skills courses, are included on a preferred providers list, for them to access Victorian Training Guarantee funding for their eligible learners.

In order to do so an RTO needs to demonstrate that it conducts a rigorous pre-enrolment assessment to determine the learners skill levels and ensure that the learner is enrolled in the most appropriate course.

This has implications for the development and conduct of pre-enrolment assessments and RTO access to the appropriate foundation skills courses.

**Ultimately what is this all about?**

***Setting up out students for success rather than failure.***

To set up students for success rather than failure the RTO has a responsibility to:

1. Prior to enrolment - identify the learner's ability to complete a course
2. After enrolment - to identify a learners needs and ensure that these needs are addressed.

# Assessing a student's abilities and skills

To set up a student for success an RTO would assess a potential learner's:

- interests

- aptitude

- LLN skills

- learning abilities and disabilities

How many providers do this effectively?

Then there is the problem of – who does the pre-enrolment stuff and what happens with the information collected.



More often than not:

## 2. Post enrolment

Once the student is enrolled, the RTO has the responsibility to ensure that the student is provided with every level of support to complete their course.

**If the student has been identified as suitable for the course:**

*The RTO determines the support needs of individual learners and provides access to the education and support services necessary for the individual learner to meet the requirements of the training product as specified in the training packages of VET accredited courses.*

# **The solution: Foundation skills**

## **Pre-enrolment**

Students learning abilities are identified to ensure enrolment in an appropriate course.

Foundation skill development support is identified and students complete appropriate foundation skill training prior to commencing qualification or commensurate with the qualification.

## **Post enrolment**

Skills needs are identified pre-enrolment and support provide to students post enrolment.

Trainers are supported by colleagues with foundation skill development skills and experience.

**The previous standards and the AQTF required that:**

The RTO establishes the needs of clients and delivers services to meet these needs.

*The RTO continuously improves client services by collecting, analysing and acting upon relevant data.*

## **Macro level**

The trainer/assessor delivering the training and assessing students

## **Micro level**

The specialist analysing a potential learner/learner LLN and core skills

In a large organisation conflict may exist between the two.

**Identify what each can do effectively and cooperatively**